

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL
MINUTES
November 22, 2016**

The following members were present:

Scotty Thomason – Superintendent/President
Dr. Todd Scott – Administration Representative
Maria Fernandez – Faculty Representative
Chris Vancil – Faculty Representative
Dawnie Slabaugh – ASM Representative
Chris Wehman – ASM Representative
Debbie Dutcher – Classified Representative

Absent:

Melissa Green – Administration Representative
Josh Collins – Classified Representative
Calvin Wagner – ASB Representative
(One position is currently vacant – ASB representative)

Also Present:

Nancy Funk – Vice President – Administrative Services
Lori Luddon – Recording Secretary

The meeting was called to order at 2:04 p.m.

Consent Agenda

Item 1. Approval of Minutes

It was moved and seconded (Vancil/Fernandez) to accept the minutes of the November 8, 2016, meeting.

The motion carried to accept the minutes with the following vote: 7 ayes, 0 noes, 3 absent.

Regular Agenda

Item 2. Recommend Revisions to Board Policy

Revisions to Board Policies 2730 and 3820 were reviewed. Chris Vancil raised questions on BP 2730 regarding what self-pay meant. He also wanted clarification that self-pay was available for all retired employees that did not have lifetime benefits.

A motion was made and seconded (Vancil/Funk) to move the proposed changes in red into Administrative Procedure 2730 and the strikeout be put back into BP 2730. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 2. Recommend Revisions to Board Policy (Cont'd)

BP 3820 was reviewed. Vancil and Scott felt that the attachment, "Foundation Gift Acceptance Policies and Guidelines" needed review and correction, but that the document does not need to accompany the Board Policy when reviewed by the Board. A notation was made to remove the redundant sentence on III. Conflict of Interest.

The motion was made and seconded (Vancil/Funk) to amend Board Policy 3820 with the removal of the attachment "Foundation Gift Acceptance Policies and Guidelines." The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 3. Recommend Revisions to Administrative Procedures

Revisions to Administrative Procedures 2725, 2730, 3540, 3720, 4102 and 4225 were reviewed.

A motion was made and seconded (Vancil/Dutcher) to accept revisions to Administrative Procedures 2725, 3540, 3720, 4102, 4225 and to return AP 2730 for addition of text from BP 2730 as discussed above. The motion carried with the following vote: 7 ayes, 0 noes, 3 absent.

Item 4. Other

Scotty Thomason reported that the Institutional Effectiveness Team will be returning to COS on December 2. We recently received their report from their previous visit. Dr. Todd Scott will be sending out information regarding their upcoming visit. The Institutional Effectiveness Team recognizes that the College employees are all supportive of this project and believe that it will greatly benefit the College. We expect to receive the funding for this project by the end of December.

ELumen will do a presentation for the Senate.

On Wednesday, November 30, POST representatives will be visiting the campus to view our facility and discuss the addition of a police academy. Academy classes would start in the spring in Life Science Room 9. Approximately \$300,000 of renovations will need to be made to Life Science if the program is approved.

There was discussion regarding the expansion of the equipment room and faculty offices in the Gym. The Facility Master Plan will reflect these updates in the spring.

Scotty just returned from a CCLC conference in Riverside where Pathways was the hot topic. The Chancellor's Office is pressing colleges to participate in preparation of middle and high school students before they enroll in college and to follow up with services once they are enrolled in college.

Nancy Funk will be giving a report on Food Services operations to the Board. We are in the process of hiring up to three more part-time food assistance staff.

At this point, we have 450 FTES for spring semester.

Fall sports are winding down. Our football team played in its fourth post Conference Bowl Game in the last five years. They ended up losing a very close game to Santa Rosa College in the Gridiron Bowl, even though the team played a very good game. Men's and women's basketball teams are playing well. Spring sports will be starting soon.

Item 4. Other (Cont'd)

State revenues are down a little bit. As a result, we may have a deficit factor applied to our budget and may not receive the full amount we expected. Projections are that 2017-18 budgets may be okay but that a recession may occur by the time the 2018-19 year arrives. The stock market is doing well right now.

Technology Serviced received a grant to make updates to ESTC 107. The project has to be completed for spring semester.

Dawnie Slabaugh mentioned that Northstate Giving Tuesday is November 29. Dawnie hopes everyone will contribute to the COS Foundation. Funds will be used to continue the Siskiyou Promise for local high school students. Orchestra and choir concerts are coming up soon. *The Wizard of Oz* musical did very well. We had several ticket outlets around campus and there were significant sales generated at these sites. If faculty have any events they need advertised for the spring semester, please contact Dawnie as soon as possible.

Dr. Todd Scott reported that he attended *The Wizard of Oz* and said it was a great event.

Marie Fernandez stated that work on the distance learning project is moving along. There are some instructors using Canvas instead of Etudes, but everyone is required to be using Canvas by spring semester. Procrastination is a common problem when moving to a new program. Maria expressed her desire to have more tech staff available to help with the distance learning project. Nancy asked if this request was mentioned in the program review. Maria said that she did not do a program review because she doesn't have a program.

Chris Vancil commented that Faculty had a busy semester. Finals are coming up; a nursing hiring committee is being formed to hire a replacement for the spring 2017 semester to replace Canada Ross who resigned; and the General Education Plan has gone through Instruction Council. A Curriculum handbook has been written and it has been posted on the web. Faculty are working with the Institutional Effectiveness Team to revamp our program review process. Faculty still have issues with Food Services and are drafting a letter addressing their concerns. The Faculty Senate has completed about half of their three goals for the year.

Debbie Dutcher announced that the first graduation ceremony for paramedics was held this November. The Career and Technical Education Department is working on developing a public safety website with an outside agency so that we can market our programs better. Our paramedic program initially had 35 students enrolled; unfortunately, 13 dropped.

Item 5. Adjournment

There being no further business, the meeting was adjourned at 3:10 p.m.