

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL
MINUTES
March 14, 2017**

The following members were present:

Scotty Thomason – Superintendent/President
Melissa Green – Administration Representative
Dr. Todd Scott – Administration Representative
Maria Fernandez – Faculty Representative
Chris Vancil – Faculty Representative
Dawnie Slabaugh – ASM Representative
Chris Wehman – ASM Representative
Josh Collins – Classified Representative
Wesley Turnquist – ASB Representative
Calvin Wagner – ASB Representative

Absent:

Debbie Dutcher – Classified Representative

Also Present:

Sheila Grimes – Recording Secretary

The meeting was called to order at 2:03 p.m.

Consent Agenda

Item 1. Approval of Minutes

It was moved and seconded (Vancil/Collins) to accept the minutes of the February 14, 2017, meeting.

The motion carried with the following vote: 9 ayes, 0 noes, 2 absent. (Dr. Todd Scott was not present at the time the vote was taken.)

Regular Agenda

Item 2. Campus-Wide Standing Committee Self Evaluation

Scotty commented that the format of the Campus-Wide Standing Committee Self-Evaluation form has changed somewhat as we have incorporated the feedback we received last fiscal year as well as the feedback we received at the beginning of this fiscal year. The first part of the report has been completed; however, if you have any suggestions and/or comments that you would like to include, please let us know. As described in Administrative Procedure 3250, a Shared Governance Committee Survey was developed by Scotty, Sheila, and Bart Scott, and a rough draft was distributed to the Committee. College Council was inadvertently left off the survey and will be added prior to it being emailed to administrators, faculty, and staff. Once the survey has closed, the findings will be distributed to each of the six campus-wide standing committees so that this information can be included in their annual report.

Item 3. Recommend Revisions of Board Policies

Revisions to Board Policies 3280, 3300, 3310, 3410, and 3510 were reviewed. On Board Policy 3280, second paragraph, a recommendation was made to change “Educational Master Plan” to “Institutional Master Plan.”

A motion was made and seconded (Collins/Fernandez) to recommend acceptance of revisions to Board Policies 3280, 3300, 3310, 3410, and 3510 including the change noted above. The motion carried with the following vote: 9 ayes, 0 noes, 2 absent. (Dr. Todd Scott was not present at the time the vote was taken.)

Item 4. Recommend Revisions of Administrative Procedures

Revisions to Administrative Procedures 3280, 3300, 3310, 3410, and 4105 were reviewed. On Administrative Procedure 3280 under number one, a recommendation was made to change “Educational Master Plan” to “Institutional Master Plan.” On Administrative Procedure 4105, page 2, second paragraph from the bottom of the page, first sentence, change “by” to “be.”

A motion was made and seconded (Collins/Fernandez) to recommend acceptance of revisions to Administrative Procedures 3280, 3300, 3310, 3410, and 4105 including the changes noted above. The motion carried with the following vote: 10 ayes, 0 noes, 1 absent.

Item 5. Other

Scotty welcomed Wesley Turnquist who has joined College Council as the second student representative for this committee.

Individual reports were as follows:

Josh Collins

- Most of the high school orientations have been scheduled. These orientations will begin the second week in May and run through the end of that month. These orientations are for incoming students who have informed their high school counselors that they will be attending COS in the fall.

Dr. Todd Scott

- There is a possibility that we will be scheduling a chemistry or biology class for the upcoming summer semester.

Chris Wehman

- A lot of grants are coming to fruition now such as the Distance Learning grant which is funding the updating of the distance learning rooms. The committee for the Academic Success Center remodel, which is being funded by the Basic Skills grant, has met twice.

Maria Fernandez

- A Distance Education training was held this past weekend for Canvas instructors.
- Maria has completed her online training and she is now an official Peer Online Course Reviewer (POCR) for the State.

Chris Vancil

- We are prepping for the transition to eLumen. There are currently 120 courses that need to be tech reviewed in CurricUNET which will need to be completed within the next three weeks.

Item 5. Other (Cont'd)

- The new Program Review documents as well as changes to the participatory governance model will go before Academic Senate today for approval.

Calvin Wagner

- Student Ambassadors are working on modernizing college pamphlets.
- Elections for next year's Associate Student Board (ASB) officers will be held soon.
- ASB is looking into organizing a few more events before the end of the semester.

Melissa Green

- Melissa complimented Calvin Wagner on his graphic skills.
- Chris LaMarr from U.C. Davis/University Transfer System was on campus last week. He is interested in working with COS to pipeline Native Americans and other underrepresented students into the University system.
- A high school principal/superintendent luncheon is being organized for Wednesday, April 19. If you have anything you would like Melissa to share with these individuals, please let her know.

Dawnie Slabaugh

- Dawnie is working with Kim Freeze on developing a Lifetime Learning Booklet for our upcoming campaign on "Zero Unit Classes." The goal is to have this publication in every mailbox in the County when we open for registration in May.
- On Wednesday, April 5, a camera crew will be on campus to record footage for new COS commercials. Dawnie will be contacting instructors and coaches to ask them to take part in this activity.

Wesley Turnquist

- ASB will be hosting a "movie night" on Thursday, April 6. This event will be free to students and staff; while the community will be charged a nominal fee.

Scotty Thomason

- The Women's Basketball Team had a fabulous season as they came in second in the State which is a new record for COS. A reception is being planned in honor of these ladies.
- We are working with the Siskiyou Training and Employment Program (STEP) Office in Yreka. We are encouraging them to enroll their clients at COS.
- Our Soccer Coach, Ed Kephart, has connections overseas and we could possibly have as many as 20 foreign students at COS next year.
- We are up over 20 in our base FTES for the spring semester.
- The 2017-2018 budget is currently being built. The budget managers and administrators have been requested to review their budgets and evaluate where they are as well as where they estimate they will be relative to their budgeted expenditures for the year. If there are some savings, we will use these funds to pay for items that were not in the budget originally or be carried into next year.
- Work has begun on the visiting baseball team's dugout.
- The Weed Chamber of Commerce is holding its 33rd Annual Chinese Auction – Dinner and Dance on Saturday, April 1, at the Sons of Italy Hall.
- The Presidential Search Committee will be meeting on Monday, March 20, to decide who will be invited to COS for an interview.

Item 5. Other (Cont'd)

- State-wide and nationally there is a lot of discussion about the College Promise Program. COS was one of the first 23 colleges to start a Promise Program. We are working closely with the local high schools and we could have double the amount of students taking advantage of the Siskiyou Promise next year. We are also inviting the 115 students who received the Siskiyou Promise this year to return next year and receive the Siskiyou Promise again for their second year.
- The State budget for next year should be a decent budget but not as good as the current year's budget.
- There is also much discussion regarding community colleges offering baccalaureate degrees. Of the 113 California Community Colleges, fifteen are currently offering a bachelor's degree. There is a bill that if passed would expand this program to include an additional twenty colleges. One caveat is that a community college cannot offer the same degree that a nearby university is offering.
- Scotty is leaving for a two-week vacation to Hawaii tomorrow. In his absence, Dr. Scott will be the administrator in charge. If he is unavailable, Nancy Funk would be in charge.
- The following positions should be opened in the next few weeks: Vice President of Administrative Services, Dean of Instruction, Dean of CTE, a full-time Political Science Instructor, and an Administrative Assistant II in the Foundation Office.
- We are finalizing the hiring of one more part-time position in Food Services.
- There was a ground breaking ceremony for the Habitat for Humanity house that is being built in Weed approximately a half a block from the churches. Scotty is a member of the Weed Rotary that donated \$70,000 toward this cause.

Item 6. Adjournment

There being no further business, the meeting was adjourned at 2:39 p.m.