

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL
MINUTES
March 28, 2017**

The following members were present:

Nancy Funk – Administration Representative (proxy for Scotty Thomason)
Melissa Green – Administration Representative
Dr. Todd Scott – Administration Representative
Chris Vancil – Faculty Representative
Dawnie Slabaugh – ASM Representative
Josh Collins – Classified Representative
Calvin Wagner – ASB Representative

Absent:

Scotty Thomason – Superintendent/President
Maria Fernandez – Faculty Representative
Chris Wehman – ASM Representative
Debbie Dutcher – Classified Representative
Wesley Turnquist – ASB Representative

Also Present:

Sheila Grimes – Recording Secretary

The meeting was called to order at 2:04 p.m.

Consent Agenda

Item 1. Approval of Minutes

It was moved and seconded (Green/Collins) to accept the minutes of the March 14, 2017, meeting.

The motion carried with the following vote: 7 ayes, 0 noes, 4 absent.

Regular Agenda

Item 2. Recommend Proposal for Student Health Fee Increase

The Chancellor's Office recently authorized California Community Colleges the option of increasing their student health fee by \$1.00. Currently, we are charging fall and spring semester full-time students (12.0 or more units) \$19 and part-time students (0 to 11.5 units) \$16. For the summer semester, we are charging students \$16 regardless of the number of units in which they are enrolled. However, Student Services is requesting to raise the health fee for only the fall and spring semesters. The student health fee funds the following services: the Health Clinic, personal counseling, health education programs, and accident insurance for class-related injuries. Presently, we are spending more for these services that we are collecting from the student health fee and will continue to do so even with the increase in the health fee. The proposed increase was approved by Student Services Council via email. Calvin Wagner stated that the Associated Student Board (ASB) is in support of the increase as well.

It was moved and seconded (Vancil/Collins) to increase the current the Student Health Fee for the fall and spring semesters from \$19 for full-time students to \$20 and from \$16 for part-time students to \$17 for part-time students. The motion carried with the following vote: 6 ayes, 0 noes, 1 abstention, 4 absent.

Item 3. Recommend Review of Chapter 3 Board Policies

Revisions to Board Policies 3435, 3440, 3500, 3501, and 3503 were reviewed.

A motion was made and seconded (Collins/Vancil) to recommend acceptance of revisions to Board Policies 3435, 3440, 3500, 3501, and 3503. The motion carried with the following vote: 7 ayes, 0 noes, 4 absent.

Item 4. Recommend Review of Board Policies

Board Policies 3420 and 3430 were reviewed.

A motion was made and seconded (Collins/Vancil) to recommend acceptance of revisions to Board Policies 3420 and 3430. The motion carried with the following vote: 7 ayes, 0 noes, 4 absent.

Item 5. Recommend Revisions of Administrative Procedures

Revisions to Administrative Procedures 3420, 3430, 3435, 3440, 3500, 3501, and 3503 were reviewed. A motion was made and seconded (Collins/Vancil) to recommend acceptance of revisions to the above mentioned Administrative Procedures.

The following changes were recommended:

- AP 3435 – Discrimination and Harassment Complaints and Investigations
 - On Page 3, second paragraph, add “by the” and “or” to the first sentence so that it reads as follows: The actual investigation of complaints may be assigned **by the** Associate Vice President, Human Resources **or** to other staff or to outside persons or organizations under contract with the District.

The following Administrative Procedures were tabled:

- AP 3440 (Service Animal) and AP 3500 (Campus Safety) will be tabled until further review by the Vice President – Student Services, and then brought back to College Council at a later date.

Administrative Procedure 3435, page 13, paragraph 3, it states “Training of all staff will be conducted.” Chris noted that part-time faculty have never received training in regards to harassment, sexual harassment, conduct, etc. Dr. Scott said that this topic could be brought up at Executive Cabinet.

In reviewing Administrative Procedures 3501, Chris noted that there is not a nighttime administrator on campus and he has had incidents where an administrator was needed.

The original motion failed. A substitute motion was moved and seconded (Collins/Vancil) to recommend acceptance of revisions to Administrative Procedures 3420, 3430, 3435, 3501, and table Administrative Procedures 3440 and 3500. The motion carried with the following vote:

Administrative Procedure 3420: 7 ayes, 0 noes, 4 absent
Administrative Procedure 3430: 7 ayes, 0 noes, 4 absent
Administrative Procedure 3435: 6 ayes, 0 noes, 1 abstention, 4 absent
Administrative Procedure 3501: 7 ayes, 0 noes, 4 absent
Administrative Procedure 3503: 7 ayes, 0 noes, 4 absent

Item 6. Other

Calvin requested that the Board Policies (BP) and Administrative Procedures (AP) undergoing review by College Council be provided to him prior to the ASB meetings. Dr. Scott noted that Instruction Council and Student Services Council review the BPs and APs in their areas before being submitted to College Council and there are ASB representatives on these committees which should provide enough time for input by ASB before being reviewed by College Council.

Item 7. Adjournment

There being no further business, the meeting was adjourned at 3:12 p.m.