

General Education Procedures

Philosophy

The General Education program provides students with patterns of learning experiences to help them develop certain capabilities and insights and to understand basic principles, concepts, and methodologies both unique to and shared by the academic disciplines. The following procedures provide a framework for additions, deletions and changes to the three primary general education programs;

1. COS Associate Degree General Education (COSGE)
2. California State University General Education (CSUGE)
3. Intersegmental General Education Transfer Curriculum (IGETC)

Authority

Campus authority for placing courses into the general education program resides primarily with the Curriculum Committee of the Academic Senate. Courses nominated for CSUGE and IGETC require final approval from the CSU and UC.

Administration

The COS Articulation Officer serves as the coordinator for changes the general education programs and will maintain the official campus general education records.

Process

Step 1: Articulation Officer, General education proposals will be initiated through the Articulation Officer who will provide consultation to the proposal sponsor.

Step 2: Instruction Faculty, The Articulation Officer will solicit input on the proposal from all full-time faculty who teach courses in the general education area where the proposed change resides and will report the faculty recommendations to the Curriculum Committee.

Step 3: Curriculum Committee, the Curriculum Committee will make a decision on the proposal.

Step 4: Implementation, Courses will be added to COSGE after they have been approved for CSUGE or IGETC. Courses that have been approved for IGETC and CSUGE will be automatically included in the general education agreements that the Articulation Officer proposes to other colleges.

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CSU/GE Breadth and IGETC

The California State University General Education-Breadth and the Intersegmental General Education Transfer Curriculum are general education standards by which community college students can fulfill the lower division general education requirements of these segments prior to transfer. Individual courses are submitted for consideration by community colleges and reviewed by committees consisting primarily of CSU and UC faculty. Course developers must be aware of which features of this outline can assist in conveying the essential depth, breadth, quality, and appropriateness of a course as they relate to these general education standards. Courses can fail to receive approval for certification in a general education area in both systems for a variety of reasons. These include a failure to meet subject matter requirements, a narrowness of focus, or simply a failure to demonstrate sufficient quality, currency, and completeness.

The Course Outline of Record: A Curriculum Reference Guide, page 66