



Distance Learning Committee

College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE AGENDA

Thursday, Feb 6, 2020

3:00-4:00 pm, DLC 4

A. PUBLIC COMMENT

B. APPROVAL OF MINUTES

C. ACTION / DISCUSSION ITEMS

1. Goals Review/Web page: Fernandez/Kuhlemann
2. Review and Approve DL Handbook: Fernandez/Kuhlemann
3. Discuss/Review “Before You Get Started” Proctorio checklist for students: Blink/Varty
4. Discuss/Review DE addendum--Fernandez
5. Discuss/Review Online Course Evaluation Guidelines: Tischler/Peretti

D. CLOSED SESSION

E. ADJOURNMENT

GOALS REVIEW:

2019-20 DL COMMITTEE GOALS	STATUS
Determine annual online section inventory/track progress	Ongoing
Online teaching requirements awareness campaign	Ongoing
Create instructor guidelines/best practices for Proctorio	Started
Revise DL course approval process & DE addendum to explicitly address Title V updates.	Started
Create Faculty Guidelines for Evaluating Online Courses	Started
Update DL Handbook & Website	Started

ONLINE TEACHING STATS AS OF DEC 2019		
Instructor Type	Full Time	Part Time
Canvas Trained	29/39= 74%; 85%@34 (teaching faculty only)	43/46 =93%
Online Certified	12/39= 31%; 35%@34 (teaching faculty only)	12/46= 26%

Distance Learning Committee:

*Chair: Maria Fernandez
Burt Peretti, Dean of LAS
Jude Baldwin
Shawn Abbott
Anne-Marie Kuhlemann*

*David Blink
Elizabeth Carlyle
Alison Varty
Dr. Michael Tischler*