



**Distance Learning Committee**

College of the Siskiyous  
800 College Avenue  
Weed, CA 96094

**DISTANCE LEARNING COMMITTEE AGENDA**

**Thursday, April 2, 2020**

**3:00-4:00 pm, DLC 4**

**A. PUBLIC COMMENT**

**B. APPROVAL OF MINUTES**

**C. ACTION / DISCUSSION ITEMS**

1. 3:00-3:15 pm, General Remote Teaching Check-In
2. DL addendum review and approve
3. DE Addendum Review process—Committee Approval vs. DL Coordinator Approval
4. Future Committee Membership

**D. CLOSED SESSION**

**E. ADJOURNMENT**

**GOALS REVIEW:**

<b>2019-20 DL COMMITTEE GOALS</b>	<b>STATUS</b>
Determine annual online section inventory/track progress	Ongoing
Online teaching requirements awareness campaign	Ongoing
Create instructor guidelines/best practices for Proctorio	Complete
Revise DL course approval process & DE addendum explicitly address Title V updates.	In Review
Create Faculty Guidelines for Evaluating Online Courses	Tabled Indefinitely
Update DL Handbook & Website	Complete

<b>ONLINE TEACHING STATS AS OF DEC 2019</b>		
<b>Instructor Type</b>	<b>Full Time</b>	<b>Part Time</b>
Canvas Trained	29/34= 85% (teaching faculty only)	43/48 =90%
Online Certified	17/34= 50% (teaching faculty only)	18/48= 38%

Distance Learning Committee:

*Chair: Maria Fernandez*

*Dean of LAS: Vacant*

*Jude Baldwin*

*Shawn Abbott*

*Anne-Marie Kuhlemann*

*David Blink*

*Elizabeth Carlyle*

*Alison Varty*

*Dr. Michael Tischler*