



**Distance Learning Committee**  
College of the Siskiyous, 800 College Avenue, Weed, CA 96094

**DISTANCE LEARNING COMMITTEE AGENDA**  
**Tuesday, November 12, 2024**  
**2:00-3:00 pm, DLC 4**

**A. PUBLIC COMMENT**

**B. APPROVAL OF MINUTES**

1. Review and approve minutes from October 8 meeting.
2. Review and approve Simple OTE rubric for individual proposals.

**C. COMMITTEE ITEMS**

1. Discussion:
  - a. DL Handbook preview and review of edits (Fernandez)
  - b. ACCJC RSI (Regular and Substantive Interaction) Rubric
    - i. Online Student Survey (sample from FHDA college)
    - ii. Online Evaluation language and FPE form
2. Other

**D. CLOSED SESSION**

1. None

**E. ADJOURNMENT**

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***Distance Learning Committee:***  
*Chair: Maria Elena Fernandez,*  
*DE/Instructional Design Coordinator*

*Carly Zeller (ASC)*  
*Dr. Sherice Bellamy (BUS)*  
*Kirk Thomsen (EMS)*

*Voting Members:*  
*Jude Baldwin (LIB)*  
*Elizabeth Carlyle (MLAN)*  
*Alison Varty (SCI)*

*Non-voting Members:*  
*Anne-Marie Kuhlemann, Web Content Editor*  
*Valerie Roberts, Dean LAS*

<b>2024-25 DL COMMITTEE GOALS</b>	<b>STATUS</b>
RSI Guidance by Department	Ongoing
Create simple rubric for OTE individual proposals	
Update Online Student Survey to reflect RSI	Started
Review and/or update DE (Distance Education) Tab in eLumen to reflect RSI	
Create draft language for Online Faculty Evaluation tool	

<b>Name</b>	<b>Attendance</b>
Maria Elena Fernandez	
Carly Zeller	
Jude Baldwin	
Elizabeth Carlyle	
Sherice Bellamy	
Kirk Thomsen	
Alison Varty	
Valerie Roberts (NV)	
Anne-Marie Kuhlemann (NV)	