



Distance Learning Committee

College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES Thursday, April 19, 2018 4-5 pm, DLC4

A. MEMBERS PRESENT

Meeting began at 4:00 pm, PST

Present: Shawn Abbott, Anne-Marie Kuhlemann, Alison Varty, David Blink, Mike Tischler, Maria Fernandez,

Members absent: Zachary Zweigle, Jude Baldwin

B. PUBLIC COMMENT

No public comment

C. APPROVAL OF MINUTES

Minutes were reviewed. Abbott moved to approve/Varty second. Unanimous approval of the minutes.

D. ACTION / DISCUSSION ITEMS

1. Committee Goals for the Semester
 - a. Third Review: Online Teaching Requirements
 1. The committee reviewed Fernandez's revised document and overwhelmingly supported the revisions. The committee suggested further minor edits. Blink then moved to approve the document with suggested edits. Tischler seconded. The committee voted unanimously to approve the document. Fernandez to forward to the Senate for review at May meeting.
2. Online Course Development and Approval process:
 - a. The committee discussed the revised document, now titled "Online Course Review Form." This form is for use by faculty wanting to use this criterion for meeting the online pedagogy requirement. The Committee suggested changes for clarity. Blink then moved approval. Varty Seconded. Unanimous approval of the revised form.
3. DL Survey: Tabled to next meeting.

Distance Learning Committee:

Chair: Maria Fernandez
Dr. Zachary Zweigle
Shawn Abbott
Anne-Marie Kuhlemann

David Blink
Jude Baldwin
Alison Varty
Dr. Michael Tischler

4. Proctorio: Tabled to next meeting.

E. CLOSED SESSION

No closed session:

F. ADJOURNMENT

Meeting was adjourned at 5:00 pm, PST