



Gift-in-Kind Donation Form

Date: _____

Please fill out this form completely and accurately with all available information and details. **Please print carefully.** Legibility is essential for our records and for report accuracy. Donor's name must be printed exactly as you would like it to appear in publications.

Name of Donor: _____ Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Description of the Donation:

Estimated Retail Value: \$ _____

Restrictions, if any:

Pick Up instructions: _____

Important Information About Your Donation

You must file form 8283 if the amount of your deduction for all non-cash gifts is more than \$500. Please see the Foundation Office for non-cash gifts valued over \$5,000.

If the value of any single non-cash gift is over \$5,000, you must also obtain a "qualified appraisal" in order to complete Form 8283.

If the College of the Siskiyous Foundation disposes of your non-cash gifts over \$5,000 within two years of receipt, the College of the Siskiyous Foundation must complete IRS Form 8282 and send a copy to the IRS and you.

For COS Foundation Office Use

COS Department to receive gift: _____

Cost of Accepting gift: \$ _____ Physical Location of Gift: _____

Accepted by:

COS Department Chair _____ Date: _____

COS Superintendent/President _____ Date: _____

COS Foundation _____ Date: _____

Item received by: _____ Date: _____