

**College of the Siskiyous Auxiliary Foundation Board of Directors
Regular Board Meeting
Minutes of September 17, 2019**

Foundation Board:

Dawnie Slabaugh	Robert Winston	Denise Mannion
Bruce Deutsch	Rennie Cleland	Linda Romaine
Sue Boston	Kathy Koon	David Gault
Madeleine Ayres	Darlene Melby	
Stephen Schoonmaker	Denny Sbarbaro	

Staff

Angel Keen	Carie Shaffer
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Guests

Caitlyn Bennett	Marie Gates-Green
Brenda Vingiello, Sand Hill	Meghan DeGroot, Sand Hill

Absent:

Amy Lanier	Greg Messer	Margaret Dean
Karen Copsey	Ronda Gubetta	David Clarno

ACTION ITEMS

Item 1: **Call to Order and Attendance**
Vice President, Bruce Deutsch called the meeting to order at 5:30 p.m.

Regular Agenda:

Item 2: **Update: Living Memorial Trees / Commemorative Action**
Ms. Slabaugh introduced community member, Marie Mitchell to the Foundation Board. Ms. Mitchell is the one who donated the trees she had received in New York from the Oklahoma bombing memorial American Elm Tree during the second anniversary of 9/11. Ms. Mitchell will work with a small committee to decide on how to commemorate the trees properly. Members of the committee will be; Sue Boston, Denny Sbarbaro, Linda Romaine, and Dawnie Slabaugh.

Item 3. **Committee Reports**

a) Investments & Finance:

- i. Consultants from Sand Hill, Brenda Vingiello and Meghan DeGroot were introduced and gave a brief summary about Sand Hill Global Advisors and update in the Foundation Investments.
- ii. *Motion was made (Koon/Boston) to approve the new Investment Policy Statement (IPS). Motion passed.*

b) Board Governance:

- i. COS Enterprise (Independent) Foundation – The District will be continuing with the next steps to create the Enterprise Foundation. This is no longer an activity of the Auxiliary Foundation.

- ii. 2019 Foundation Board Retreat – The Foundation Board Retreat is scheduled for October 15 following the regular Foundation Board Meeting and the Board was asked to provide topics to be discussed.
- iii. Foundation Board Membership Prospects – Ms. Slabaugh introduced Marie Gate-Green, who is the owner of Heart Side Hair & Nails as a possible future Board Member.

Ms. Keen recommended Maggie Crowder, former student worker at the Eagle’s Nest, as a future Board Member.

Dr. Schoonmaker asked the Board for nominations for the Independent Foundation.

- iv. Resignation due to Term Expiration – Karen Copsey’s term expires October 31, 2019 and will not be renewing her term.

c) Enterprise Operations: The Eagle’s Nest

Ms. Keen reported on a great profit for July and August. The Meet and Greet was a success with 60 people attending. On October 5 and 6, the Shop will be decorating for Christmas and getting ready for the Winter Extravaganza.

d) Scholarship:

- i. 2019 Scholarship Dinner and Auction Debrief – Board members liked the reserved tables and paddles for bidding. It was suggested to have only two or three live auction items and maximum of ten cakes; name tags for all who attend; a stage for the announcer; and musical entertainment.

e) Donor Development & Alumni

- i. Planning for North State Giving Tuesday – December 3, 2019
- ii. Memorial Bricks – The bricks would need to be sandblasted and our maker space does not have a sandblaster. The welding department might be able to help.
- iii. Friend-raising Opportunities – Mr. Deutsch would like to start COS Alumni Chapters in different towns. Foundation members will attend different service organizations to start it off.

Item 4: **New and/or Unfinished Business**

Ms. Ayres shared a fundraising opportunity for a past student who was severely injured in an accident recently.

Consent Agenda:

Item 5: **Approval of Meeting Minutes – June 18, 2019**

The Board reviewed the Foundation Board meeting minutes of June 18, August 20, and September 9, 2019.

Item 6: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation Fiscal Report for the period of July 1 – July 31, 2019 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1 – August 30, 2019.

Item 7: **Date of Upcoming Foundation Board Meetings**
The next regular meeting of the Foundation Board of Directors will be Tuesday, October 15, 2019 at the Weed Campus beginning at 5:30 p.m.

Item 8: **2019 Upcoming Events**
Activity calendars for the months of October, November, and December were distributed to the Board.

Motion was made (Boston/Sbarbaro) to approve the August 20 and September 9, 2019 minutes as is and amend the attendance record to include Denise Mannion and Darlene Melby on the June 18, 2019 minutes. Motion passed.

Non Action Items / Reports:

Item 9: **College / Campus Update**
Dr. Schoonmaker reported on activity at the College.

- FTES base number is up this fall.
- The College has reintroduced some core classes this fall as late start classes and is looking into new program offerings.
- The Non-credit offerings have increased this year.
- The College lost the San Francisco Police Instructional Service Agreement (ISA) last year, but we now have FIELD Tehachapi California who service 3,000 students.
- The College is developing relationships internationally. We currently have 18 students many are athletes.
- A full time faculty member has been dedicated to Distance Education.
- National Cave Explorers will hold their national conference at COS in 2021.
- Cradle to Careers for Siskiyou will be holding a launch event later this fall.
- Associated Student Body is hosting an education program about Hemp.
- Student housing is a big topic for the Board of Trustees. At the last Board Meeting, Servitas gave a presentation and will be conducting a feasibility study to determine housing need.
- The Master Facility Plan is in progress, which will lead into the Timber Harvest Plan and help the College with the permits needed to proceed with the soccer field that was put on hold summer 2019.
- The Strategic Master Plan is also in progress.
- The College is accredited through the ACCJC and a midterm report is due spring 2020.

Item 10: **Adjournment**
Meeting was adjourned at 7:13 p.m.

Prepared by:

Carie Shaffer

Carie Shaffer, Administrative Assistant
Public Relations & College Foundation

Respectfully Submitted:



Dawnie Slabaugh, Director
Public Relations & College Foundation