

College of the Siskiyous Auxiliary Foundation Board of Directors
Regular Board Meeting (Via Zoom – Video Conference)
Minutes of May 19, 2020

Foundation Board of Directors:

Dawnie Slabaugh	Linda Romaine	Denise Mannion	Stephen Schoonmaker
Madeleine Ayres	David Clarno	Kathy Koon	Bob Winston
Denny Sbarbaro	Bruce Deutsch	Ronda Gubetta	Marie Green

Excused Absence:

Ron Slabbinck	Darlene Melby
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Unexcused Absence:

Rennie Cleland	Amy Lanier	David Gault
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Staff:

Carie Shaffer	Angel Keen
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Guests:

Maggie Crowder	Doug Haugen
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ACTION ITEMS

Item 1: **Call to Order and Attendance**
President, Bruce Deutsch called the meeting to order at 5:30 p.m.

Regular Agenda:

Item 2. **Servitas Update (Campus Housing)**
Dr. Haugen provided an informational update on new student housing opportunity at the Weed Campus. The College has been working with a housing development company called Servitas. In November 2019, a feasibility study was conducted by Servitas to determine housing needs. All students were invited to participate. The survey results determined a need for additional student housing – up to at least 400 beds. Servitas has provided their report as well as conceptual drawings showing the placement of new student housing to be located on the Weed Campus. The cost of the project is \$26 million and funding for the project would be absorbed through rental fees and third-party financing (for 30 years).

Item 3. **Committee Reports**
a) Investments & Finance:

- i. **Investment & Finance** – Ms. Slabaugh reported the Foundation has received a check from the estate of the Mary Forster Charitable Remainder Trust in the amount of \$105,325. The Executive Committee met and decided to invest the money at Sand Hill with the Mercy Endowment Fund. The funds are restricted for support of the Nursing program.
- ii. **Special / Emergency Funding Request** – Dr. Schoonmaker reported on an issue with the LVN Nursing Program (first semester class). The students in the program VN's have not been able to start their clinical portion of their class due to COVID-19 and will need to

finish in the fall. Since they will not be taking any units in the fall, they will be unable to receive any financial assistance or carry-over from the spring semester. Dr. Schoonmaker said the College may at some point in the near future come back to the Foundation with a formal request for assistance to help the students in the program as they come back in the fall to complete their program requirements. There are approximately 22 students who will need some type of financial support in the fall for whatever the CARES Act does not cover. An update on the status of the program and support estimated will be provided at a future meeting.

- b) **Executive & Board Governance - COS Enterprise (Independent) Foundation:** Dr. Schoonmaker reported the COS Independent Foundation has not met since COVID-19 happened. Once the situation with the pandemic has lessened the group will resume meeting and moving forward with the establishment of the new Foundation.
- c) **Enterprise Operations - The Eagle's Nest:** Ms. Keen reported while closed due to COVID-19, the Eagle's Nest has been undergoing deep cleaning and also received some painting and redesigning of the floor layout. All items from the backroom have been priced and put out on the floor. Three COS students have been hired full time through STEP to work through June. The Shop will reopen to the public on Tuesday, May 26.
- d) **Scholarship:**
 - i. **2020/2021 Scholarships** - Ms. Slabaugh reported 43 scholarships were awarded to 30 students for the 2020/2021 year. Out of the 30 students receiving scholarships, 17 are high school students and 13 are COS continuing students.

The Scholarship Dinner Committee has decided to postpone the annual dinner event due to COVID-19 and social gathering restrictions. The dinner will be rescheduled for spring 2021. A small reception for the scholarship recipients and their families will be held in September instead.
 - ii. **Siskiyou Promise Update** – Approximately 121 Siskiyou County high school seniors have submitted a Siskiyou Promise application for the 2020/2021 school year.
- e) **Donor Development:** No report.
- f) **Alumni Association:** Mr. Deutsch would like to reach out to our Alumni via Zoom and have a community meeting. He will report back on information gathered at the June meeting.

Item 4.

Living Memorial Trees Project / Commemorative Action & Dedication Update

Mr. Sbarbaro reported the plaque has arrived and looks great. The benches should be delivered to the college soon. Production and delivery was delayed due to COVID-19. The budget set for the Project was \$4,000. Currently expenses for the Project exceed revenue from fundraising held prior to COVID-19. Another fundraiser is planned for July. The dedication event will be held September 11, 2020. Planning for the event will begin in July.

Item 5:

New and/or Unfinished Business

No new or unfinished business was discussed.

Consent Agenda:

Item 6: **Approval of Meeting Minutes – April 21, 2020**

The Board reviewed the Foundation Board meeting minutes of April 21, 2020.

Item 7: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation Fiscal Report for the period of July 1 – March 31, 2020 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1 – April 30, 2020.

Item 8: **Date of Upcoming Foundation Board Meetings**

The next regular meeting of the Foundation Board of Directors will be Tuesday, June 16, 2020 at the Weed Campus Board Room beginning at 5:30 p.m. (pending State/Federal social and physical distancing guidelines).

Item 9: **Upcoming Campus Events and Activities**

- ***See Monthly Calendar of Events/Activities*** –The monthly activities and events calendars for June and July 2020 were distributed
- ***Upcoming Events (2020)*** – Board members are asked to ‘Save the Date’ of the following upcoming events:
 - Siskiyou Promise Reception – August 21, 2020
 - Back to School Barbecue – August 22, 2020
 - Foundation Scholarship Recipient Reception – September 2020 (TBD)
 - Scholarship Dinner & Auction – Postponed, will be held Spring 2021
 - North State Giving Tuesday (Online Giving Event)- December 1, 2020
 - Craft Fair - December 4 and 5, 2020

Motion was made (Clarno/Ayres) to approve the consent agenda as presented. Motion passed.

Non Action Items / Reports:

Item 10: **College / Campus Update**

Dr. Schoonmaker provided the following update:

- California has been in a ‘State of Emergency’ since March 5. Since this time, the College Incident Management Team (IMT) meets twice a week to discuss COVID-19 related issues.
- The plan for the fall semester is to have face-to-face classes and be prepared for remote learning if needed.
- CTE programs - Fire, Law Enforcement Academy, and the Paramedic students and staff were tested for COVID-19 and all 109 tests came back negative. These classes have resumed face-to-face instruction.
- Most of the classes scheduled for the summer will be held online or remotely.
- All summer camps have been canceled except for Upward Bound which has been strategically organized to allow for physical distancing and appropriate guidelines set by CDC and Public Health.
- The District has established “Reopening Siskiyous” plan that will work through phases of reopening. Currently the College is in the ‘Red’ phase (closed to the public) and are moving closer to Orange (partially open) by allowing some of our CTE programs back on campus.
- Dr. Schoonmaker gave a shout out to Angel Keen for all her hard work in getting the Eagle’s Nest cleaned and organized during the closure. He congratulated her on the store’s success in July and August 2019 that really helped the revenue out during the closure these last few months.
- COS has been fully funded by the State for the Fine Arts project and the funding is still in the state budget.

- The 61st Virtual Commencement Ceremony will premiere on the College's Facebook page on May 29 at 6:30 p.m.
- The California Community College Athletic Association (CCCAA) will be meeting May 20 to discuss the future of athletics. If the association decides to suspend fall or fall/spring sports, it would have a detrimental effect on the College.

Item 11: **Adjournment**

The meeting was adjourned at 7:10 p.m.

Prepared by:

Carie Shaffer

Carie Shaffer, Administrative Assistant
Public Relations & College Foundation

Respectfully Submitted:



Dawnie Slabaugh, Director
Public Relations & College Foundation